



Camp Albemarle Worship Coordinator Job Description

Direct Supervisor: Director of Summer Camp Ministries

Purpose of Position:

At Camp Albemarle, we believe worship is at the heart of fostering a deeper connection with God. As our Worship Coordinator, you'll play a pivotal role in creating dynamic, faith-filled experiences that resonate with campers and staff alike. You'll get to blend creativity and spiritual leadership, using music, storytelling, and scripture to inspire others. Whether it's leading a service by the water, coordinating meaningful devotions, or planning engaging worship sessions under the stars, you'll be making worship come alive in fresh and exciting ways.

This role is perfect for someone who's passionate about music and ministry, and who loves creating powerful, transformative moments that deepen others' faith. If you're ready to lead others in encountering God's presence and make every worship experience unforgettable, this is the place for you!

Prerequisites:

1. Poses spiritual maturity, taking initiative to personally grow, and encourage others to grow in their relationship with Jesus Christ.
2. Must fully embrace and align with Camp Albemarle's mission and values.
3. Demonstrate combined evidence of inspirational leadership and management abilities.
4. Conduct him/herself behaviorally in a manner that is above reproach, realizing that the greatest potential for ministry is achieved through the witness of Christ-like individuals.

Qualifications:

1. Must be 20 years of age or older.
2. Two or more years of experience in management, supervisory, and leadership roles
3. Demonstrate financial leadership skills
4. Experience in motivating, developing, and mentoring mission-driven teams
5. Oral and public speaking skills; a persuasive and passionate communicator with strong interpersonal skills
6. Time management, organization, and prioritization abilities
7. Have a current or can receive a first aid/CPR certification
8. Must have the ability to interact with all age levels.
9. Must pass a pre-employment drug test and be subject to random drug tests throughout employment.
10. Enjoyment and appreciation of the outdoors.
11. Strong interpersonal skills to be able to communicate in a positive manner with campers and staff.



12. Interest in children and significant evidence of emotional maturity, good moral character, judgement, integrity, and leadership capability.
13. Must be able to pass a background check.
14. Must be a professed Christian and follower of Jesus Christ and his teachings.
15. Christian Education or Seminary experience preferred.
16. Musical experience/talent required.

Responsibilities:

1. Assist in Curriculum and Theme for Summer camp.
2. Encourage staff and develop staff community life.
3. Supervise Sr. Counselors
4. Responsible for lodge in the form as an on-site Resident Assistant
5. Assist with Sunday check-in with cabin assignments and Friday check-out.
6. Assist in Staff Training with creative worship activities.
7. Assist with Staff Closing Worship.
8. Plan and Lead Worship during Vespers
9. Develop Worship Themes and Content
10. Mentor and Develop Worship Team Members
11. Incorporate Creative Elements into Worship
12. Oversee Worship Equipment and Setup
13. Adapt Worship to Various Settings
14. Collaborate with Spiritual Development Coordinator
15. Practice and enforce all camp safety regulations and emergency procedures.
16. Abide by all camp policies and covenant agreement.
17. Responsible for the health and well-being of self and campers.
18. Perform all other duties and roles assigned by the Director of Summer Camp Ministries and Admin Staff.

Specific Duties:

1. **Assist in Curriculum and Theme for Summer Camp**
 - Collaborate with the Spiritual Development Coordinator to integrate worship elements into the summer camp curriculum and themes.
 - Provide input on how to align worship content with the spiritual goals of each camp week.
2. **Encourage Staff and Develop Staff Community Life**
 - Lead devotionals and prayer times to strengthen the spiritual growth and unity of the staff.
 - Organize social events or small group activities to foster a supportive and positive camp community.
3. **Supervise Sr. Counselors**
 - Provide guidance and support to Sr. Counselors, ensuring they uphold camp values and lead with integrity.
 - Evaluate their performance and offer feedback for growth and development.
4. **Responsible for Lodge in the Form of an On-Site Resident Assistant**
 - Maintain a welcoming and safe environment in the lodge for staff.



- Address any issues or concerns that arise with living arrangements, acting as the primary point of contact for lodge residents.
- 5. **Assist with Sunday Check-In with Cabin Assignments and Friday Check-Out**
 - Help families navigate the check-in process by directing them to their cabin assignments.
 - Oversee check-out procedures, ensuring a smooth and organized process for families and campers.
- 6. **Assist in Staff Training with Creative Worship Activities**
 - Lead sessions on how to incorporate worship into daily camp life during staff training.
 - Provide training in areas such as worship leading, playing instruments, or using creative arts in worship.
- 7. **Assist with Staff Closing Worship**
 - Plan and facilitate the final worship service for staff at the end of the summer.
 - Incorporate elements that reflect on the summer's journey and celebrate the growth of staff members.
- 8. **Plan and Lead Worship During Vespers**
 - Design engaging worship experiences for evening vespers that resonate with different age groups.
 - Select songs, scriptures, and themes that fit the mood and focus of each vespers service.
- 9. **Develop Worship Themes and Content**
 - Create worship plans that align with the camp theme and support the camp's mission.
 - Select scripture readings, and prepare discussion questions to deepen campers' worship experience.
- 10. **Mentor and Develop Worship Team Members**
 - Provide training and encouragement to campers and staff who assist with worship, helping them grow in their musical and spiritual gifts.
 - Offer opportunities for worship team members to take on leadership roles during services.
- 11. **Incorporate Creative Elements into Worship**
 - Use drama, art, or storytelling to enhance the worship experience and make services more interactive.
 - Experiment with different formats, such as guided prayer walks or meditative music sessions.
- 12. **Oversee Worship Equipment and Setup**
 - Maintain sound systems, musical instruments, and any other worship-related equipment.
 - Coordinate with staff to ensure proper setup and teardown for all worship events.
- 13. **Adapt Worship to Various Settings**
 - Tailor worship experiences to fit diverse settings, such as campfires, chapels, or outdoor spaces.
 - Adjust the format of services to be appropriate for different weather conditions or camp schedules.



14. Collaborate with Spiritual Development Coordinator

- Work closely with the Spiritual Development Coordinator to align worship with the overall spiritual direction of the camp.
- Coordinate on selecting themes, scriptures, and key messages for the summer.

15. Practice and Enforce All Camp Safety Regulations and Emergency Procedures

- Ensure that worship spaces are set up in compliance with safety regulations.
- Be prepared to respond appropriately in case of an emergency during a worship event.

16. Abide by All Camp Policies and Covenant Agreement

- Follow all camp policies regarding conduct, programming, and spiritual guidelines.
- Demonstrate a commitment to the camp's mission and uphold its values in all aspects of the role.

17. Responsible for the Health and Well-Being of Self and Campers

- Model a balanced approach to spiritual, emotional, and physical health.
- Address any health or well-being concerns promptly and supportively.

18. Perform All Other Duties and Roles Assigned by the Director of Summer Camp Ministries and Admin Staff

- Take on additional responsibilities as needed to support the overall success of the camp.
- Remain flexible and willing to assist in various aspects of camp life beyond the core worship duties.

Benefits:

1. Personal and Spiritual Growth

Working at Camp Albemarle provides opportunities to grow in faith, character, and leadership. Staff members are challenged to deepen their relationship with Christ and learn how to live out your faith daily.

2. Leadership and Job Skills

Staff members gain valuable skills such as communication, problem-solving, teamwork, and conflict resolution. These experiences help build a strong work ethic and boost resumes for future careers.

3. Mentorship and Lifelong Friendships

Camp offers a unique community where staff form close bonds with each other and with campers. Mentorship from camp leaders and lifelong friendships are some of the most cherished takeaways.

4. Making a Lasting Impact

Staff members get the chance to make a real difference in campers' lives by sharing God's love, encouraging others, and creating unforgettable memories.

5. Fun and Adventure

Camp life is full of exciting activities like sailing, climbing, archery, and other outdoor adventures, allowing staff to enjoy the beauty of God's creation while working.

6. Room and Board Provided



For summer staff, housing and meals are covered, allowing you to focus on camp's ministry without worrying about living expenses.

7. Pay

While working at camp isn't just about the money, staff do receive pay, helping support you financially while you serve.

Relationships:

The Worship Coordinator has regular interactions with kitchen staff, program staff, the summer leadership team, counselors, administrative and maintenance staff. It is helpful to identify the expectations of those relationships and communicate effectively with these groups of staff members.

Equipment Used:

The Worship Coordinator may be asked to use fire-protection equipment, washers and dryers, dishwashers, and program equipment. They may be asked to drive camp vehicles or watercraft.

Knowledge, Skills, and Abilities:

1. Understand the development needs of young people.
2. Possess the ability to relate to youth and adults in a positive manner.
3. Demonstrate knowledge and skill in program areas and designated camp program areas.

Physical & Interpersonal Aspects of the Job:

1. Ability to communicate and work with groups participating and provide necessary instruction to campers and staff.
2. Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
3. Ability to observe staff behavior, assess appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
4. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
5. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency and possess strength and endurance required to maintain constant supervision of campers.

Some physical requirements could be: endurance, including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 pounds; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, and such.