



Camp Albemarle Lifeguard Team Job Description

Direct Supervisor: Aquatic Coordinator

Other Supervisors: Leadership Team and the Director of Summer Camp Ministries

Purpose of Position:

Join the Lifeguard Team and make a splash this summer by ensuring our campers have the time of their lives at the pool! As a Lifeguard Team member, you'll be at the heart of the action, keeping a watchful eye on all water activities, promoting a safe environment, and creating unforgettable moments for campers. Your role goes beyond just lifeguarding—you'll get to interact with campers, help them gain confidence in the water, and share in their excitement as they learn new skills.

With a rotating schedule, you'll have the chance to mix it up each day, keeping things fresh and fun while you hone your lifeguarding skills and contribute to an amazing camp experience. If you're ready to dive into a role where you'll make a real difference, work as part of a dynamic team, and enjoy the summer sun, then the Lifeguard Team is the place for you!

Bring your enthusiasm, safety-first mindset, and love for the water, and let's make waves together this summer!

Prerequisites:

1. Poses spiritual maturity, taking initiative to personally grow, and encourage others to grow in their relationship with Jesus Christ.
2. Must fully embrace and align with Camp Albemarle's mission and values.
3. Conduct him/herself behaviorally in a manner that is above reproach, realizing that the greatest potential for ministry is achieved through the witness of Christ-like individuals.

Qualifications:

1. Must be graduating high school, age equivalent or older.
2. Must be or be able to become certified in Lifeguarding, First Aid/CPR/AED. (Unless already acquired this training is mandatory, provided by camp over a weekend, and dates will be on summer staff website)
3. Must have the ability to interact with all age levels.
4. Must pass a pre-employment drug test and be subject to random drug tests throughout employment.
5. Enjoyment and appreciation of the outdoors.
6. Strong interpersonal skills to be able to communicate in a positive manner with campers and staff.
7. Interest in children and significant evidence of emotional maturity, good moral character, judgement, integrity, and leadership capability.
8. Must be able to pass a background check.



Responsibilities:

1. Attend trainings and weekly staff meetings.
2. Plans, leads, and implements camp programs for children.
3. Supervises campers and ensures their safety, development, growth, skill achievement, and general well-being.
4. Maintains a schedule for camp participants.
5. Serve Meals
6. Be our lice check staff during check-in
7. Ensures the cleanliness of the pool area including the pavilion, gathering and dispensing of camp wide trash
8. Facilitates activities for daily activities.
9. Organizes and leads various small and large group activities.
10. Ensures the cleanliness of the site.
11. Assists in maintaining accurate program records, including incident reports, logbook documentation, and daily attendance.
12. Knows and understands all emergency procedures associated with the camp program.
13. Knows, enforces, and follows all camp safety regulations and emergency procedures
14. Maintains constant surveillance of the pool/body of water areas.
15. Perform all other duties and roles assigned by the Aquatic Coordinator, The Leadership Staff, and the Director of Summer Camp Ministries.

Specific Duties:

1. **Attend Trainings and Weekly Staff Meetings:**
 - Participate in all required training sessions to maintain lifeguard certification and learn camp-specific safety protocols.
 - Attend weekly staff meetings to stay informed about schedules, updates, and camp-wide initiatives.
2. **Plan, Lead, and Implement Camp Programs for Children:**
 - Develop engaging aquatic programs and activities that are age-appropriate and fun for campers.
 - Adapt programs to meet various skill levels, ensuring that all participants can safely enjoy the water-based activities.
3. **Supervise Campers and Ensure Their Safety, Development, Growth, Skill Achievement, and General Well-Being:**
 - Monitor campers' behavior, encouraging positive interaction and participation in activities.
 - Provide guidance and support to help campers develop their swimming and water safety skills.
4. **Maintain a Schedule for Camp Participants:**
 - Follow and help manage the camp's activity schedule, ensuring that all aquatic programs run on time.
 - Assist in coordinating with other teams to prevent scheduling conflicts.
5. **Serve Meals:**
 - Help set up and serve food in the dining hall, ensuring campers and staff receive meals efficiently.



- Assist in the cleanup process, including clearing tables, wiping down surfaces, and organizing the dining area.
6. **Be Our Lice Check Staff During Check-In:**
 - Conduct head checks during camper check-in to ensure no lice issues before campers join their groups.
 - Follow proper procedures for notifying families and managing any identified cases according to camp policy.
 7. **Ensure the Cleanliness of the Pool Area, Including the Pavilion, Gathering, and Dispensing of Camp-Wide Trash:**
 - Maintain a clean and safe pool environment by regularly checking for hazards, organizing equipment, and picking up litter.
 - Ensure that trash is collected from designated areas around camp and properly disposed of daily.
 8. **Facilitate Activities for Daily Activities:**
 - Lead water-based games, swimming lessons, and other aquatic activities, ensuring all campers are engaged and safe.
 9. **Organize and Lead Various Small and Large Group Activities:**
 - Assist in coordinating both water-related and non-water-related camp activities for different group sizes.
 10. **Ensure the Cleanliness of the Site:**
 - Perform regular cleaning tasks across camp facilities, such as tidying up common areas and disposing of trash.
 11. **Assist in Maintaining Accurate Program Records, Including Incident Reports, Logbook Documentation, and Daily Attendance:**
 - Document any incidents, safety concerns, or notable camper behaviors during aquatic activities.
 - Keep a record of camper participation and any relevant details for future reference.
 12. **Know and Understand All Emergency Procedures Associated with the Camp Program:**
 - Be well-versed in emergency protocols for water rescues, medical situations, and other camp-specific incidents.
 13. **Know, Enforce, and Follow All Camp Safety Regulations and Emergency Procedures:**
 - Adhere to camp policies and standards to ensure the well-being of all campers and staff.
 - Consistently enforce safety rules, addressing any violations immediately.
 14. **Maintain Constant Surveillance of the Pool/Body of Water Areas:**
 - Keep a vigilant watch over all aquatic areas, ensuring the safety of swimmers at all times.
 - Be prepared to respond quickly to emergencies and provide assistance as needed.
 15. **Perform All Other Duties and Roles Assigned by the Aquatic Coordinator, The Leadership Staff, and the Director of Summer Camp Ministries:**
 - Carry out additional tasks as required to support camp operations, maintain safety, and enhance the camper experience.



Benefits:

1. Personal and Spiritual Growth

Working at Camp Albemarle provides opportunities to grow in faith, character, and leadership. Staff members are challenged to deepen their relationship with Christ and learn how to live out your faith daily.

2. Leadership and Job Skills

Staff members gain valuable skills such as communication, problem-solving, teamwork, and conflict resolution. These experiences help build a strong work ethic and boost resumes for future careers.

3. Mentorship and Lifelong Friendships

Camp offers a unique community where staff form close bonds with each other and with campers. Mentorship from camp leaders and lifelong friendships are some of the most cherished takeaways.

4. Making a Lasting Impact

Staff members get the chance to make a real difference in campers' lives by sharing God's love, encouraging others, and creating unforgettable memories.

5. Fun and Adventure

Camp life is full of exciting activities like sailing, climbing, archery, and other outdoor adventures, allowing staff to enjoy the beauty of God's creation while working.

6. Room and Board Provided

For summer staff, housing and meals are covered, allowing you to focus on camp's ministry without worrying about living expenses.

7. Pay

While working at camp isn't just about the money, staff do receive pay, helping support you financially while you serve.

Relationships:

The Lifeguard Team has regular interactions with kitchen staff, program staff, the summer leadership team, counselors, administrative and maintenance staff. It is helpful to identify the expectations of those relationships and communicate effectively with these groups of staff members.

Equipment Used:

The Lifeguard Team may be asked to use fire-protection equipment, washers and dryers, dishwashers, and program equipment. They may be asked to drive camp vehicles or watercraft.

Knowledge, Skills, and Abilities:

1. Understand the development needs of young people.
2. Possess the ability to relate to youth and adults in a positive manner.
3. Demonstrate knowledge and skill in program areas and designated camp program areas.

Physical & Interpersonal Aspects of the Job:

1. Ability to communicate and work with groups participating and provide necessary instruction to campers and staff.



2. Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
3. Ability to observe staff behavior, assess appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
4. Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
5. Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency and possess strength and endurance required to maintain constant supervision of campers.

Some physical requirements could be: endurance, including prolonged standing, some bending, stooping, walking long distances, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs and the ability to lift up to 50 pounds; willing to live in a camp setting and work irregular hours with limited or simple equipment and facilities; and with daily exposure to the sun, heat, and animals such as bugs, snakes, and such.