**Camp Albemarle**

**Videographer Job Description**

**Reports to:** Director of Summer Camp Ministries

**Purpose of Position:**

The Videographer is responsible for shooting video of our overnight camps each day, editing footage, and collaborating with our photographer to create a slideshow for each overnight camp session.

**Qualifications:**

1. Has experience shooting and editing video.
2. Access to DSLR camera, or adequate camera for job requirements.
3. Has knowledge, training, and/or experience using DSLR cameras and Adobe Creative Suite or similar editing software.
4. Ability to create and work within a Christian environment so that each camper has the opportunity for spiritual growth.
5. Strong interpersonal skills to be able to communicate in a positive manner with campers and staff.
6. Strong interest in working with children and evidence of emotional maturity, good moral character, judgement, integrity, and leadership capability.

**Responsibilities:**

1. Serve as videographer for overnight camps.
2. Capture, organize, edit, and upload videos for eager parent and camper audience.
3. Create weekly slide show for overnight camps with photographer.
4. Create staff slide show/video for the end of training and end of summer with photographer.
5. Create end of session slide show for LIT and CIT sessions with photographer.
6. Perform additional duties as assigned.

**Specific Duties:**

1. Shoot dynamic video of all camp groups throughout the week.
   1. Videos should be taken at various camp activity locations including tree climb, Alpine Tower, challenge course, waterfront, etc. (plan to get photos of groups at different activity locations throughout the week)
   2. Include videos of day and evening programs.
2. Work closely with our Media Coordinator to accomplish media objectives for camp.
   1. Take vertical and horizontal videos for various social media platforms.
   2. Shots should be appropriate. Take care to make sure there are no upset campers in frame, crude gestures, or anything inappropriate.
3. Create weekly slide show for overnight campers in collaboration with Photographer.
   1. Thursday night slide show should be ready by dinner on Thursday.
   2. Include all group photos, limited staff photos, dynamic camper shots, and video.
   3. Slide show should last 8-12 minutes.
   4. Include adventure camp photos/video (you will need to coordinate with adventure camp leaders for photos).
4. Create staff slide show / video for the end of training and end of summer.
   1. Create two total slideshows: (1) At the end of training, (2) the end of camp.
   2. Compile staff pictures on a weekly basis during training and throughout summer.
   3. End of Staff Training slide show should be a photo/film progression from first to the last week of training. This is to be made in collaboration with Photographer. This will be shown at Staff Commissioning dinner where board members, donors, and admin staff are present.
   4. End of summer staff slide show should be a photo/film progression from first to the last week of camp. This is to be made in collaboration with Photographer.
5. Perform additional duties as assigned.
   1. Summer camp often requires flexibility, willingness to step in to help, and patience. Be flexible as staff roles change on a daily and weekly basis.

**Video Reminders:**

1. Capture videos of campers wearing store merchandise/camp theme shirts.
2. Get up-close shots of campers participating in activities, not just sideline shots.
3. Always be ready when walking around camp to get candid video shots and funny moments.
4. When taking group photos, have a plan!
   1. Use a tripod if conditions call for it.
   2. Frame the group shots.
   3. Set up the shot by directing the campers and staff where to stand.

\*Camp Albemarle will work with you to set up a workable routine to get all the photos needed. We also understand the hired individual will have his/her own style. It is more important to us that parents see lots of photos of their campers than that all the photos be heavily edited. This can be discussed upon hiring.