**Camp Albemarle**

**Day Adventure Photographer Job Description**

**Reports to:** Director of Summer Camp Ministries

**Purpose of Position:**

The Day Adventure Photographer is responsible for photographing our day adventure camps each day, editing photographs, and uploading to our camper photo site. In addition, they are expected to create a slideshow using photo and video for each day adventure camp session.

**Qualifications:**

1. Has knowledge about/passion for digital media.
2. Access to DSLR camera, or adequate camera for job requirements.
3. Possess strong listening and communication skills.
4. Has knowledge, training, and/or experience using DSLR cameras and Adobe Creative Suite or similar editing software.
5. Ability to create and work within a Christian environment so that each camper has the opportunity for spiritual growth.
6. Strong interpersonal skills to be able to communicate in a positive manner with campers and staff.
7. Interest in children and significant evidence of emotional maturity, good moral character, judgement, integrity, and leadership capability.

**Responsibilities:**

1. Serve as photographer for day adventure camps.
2. Organize, edit, and upload photos for day adventure camps.
3. Create weekly slide show for day adventure camps using photo and video.
4. Perform additional duties as assigned.

**Specific Duties:**

1. Take day adventure camp group photos and show rule video to campers on Monday.
	1. Group shots should be taken in good lighting, staged well, and rule video should be set up/ready to view on time.
2. Take dynamic photos of all campers/staff each day throughout the week.
	1. Camper photographs should be taken at various camp locations and of various activities.
	2. Get shots of day adventure groups and of individual campers.
3. Organize and upload camper photos to the website every day.
	1. Organize and upload a minimum of 50 photos every day to the photo site. Photos from the day activities should be uploaded by 6:00 pm.
	2. Photos should be appropriate. Take care to make sure there are no upset campers in frame, crude hand gestures, or inappropriate body parts visible.
	3. Keep focus on campers, not staff when shooting and uploading to photo site.
4. Create weekly slide show for day adventure campers.
	1. Slide show should be ready by Friday morning.
	2. Include all group photos, limited staff photos, dynamic camper shots, and some video.
	3. Slide show should last 8-12 minutes.
	4. Include adventure camp photos (you will need to coordinate with adventure camp leaders for photos).
5. Perform additional duties as assigned.
	1. Summer camp often requires flexibility, willingness to step in to help, and patience. Be flexible as staff roles change on a daily and weekly basis.

**Photograph Reminders:**

1. Take photographs of campers wearing store merchandise/camp theme shirts.
2. Take up-close photos of campers participating in activities, not just sideline shots.
3. Although not the focus of this position, staff photos are important to us, so please still remember to take staff photos.
4. When taking group photos, have a plan!
	1. Use a tripod if conditions call for it.
	2. Frame the group shots.
	3. Set up the shot by directing the campers and staff where to stand.

\*Camp Albemarle will work with you to set up a workable routine to get all the photos needed. We also understand the hired individual will have his/her own style. It is more important to us that parents see lots of photos of their campers than that all the photos be heavily edited. This can be discussed upon hiring.